



**Minority Education Initiative  
PBI Summit  
Nov 1-4, 2016  
Atlanta, GA**

***Tuesday November 1***

***PBI Formula Newcomers Pre-con:  
Understanding My PBI Program  
(all newly funded programs)***

**8:30am-9:00am**

***Registration (Hotel Lobby)***

**9:00am-9:15am**

***Welcome***

**9:15am-9:45am**

***Who's in the Room?  
Getting to know our Colleagues and their Programs  
Presenters: Raymond Cabrera, William Curry, &  
Antonio L. Robinson***

**9:50am-11:30am**

***Hey we got a PBI Grant! Now what?  
Discretionary Grant Administration Overview  
Presenter: John Hunt, Senior Education Program Specialist  
(Retired) Office of Post-Secondary Education U.S. Department of  
Education***

**11:30am-11:45am Break**

**11:45am-12:55pm**

***From Paper to Practice:  
What you need in place to take a PBI Program from grant  
application to ground application.  
Carrie Ben-Yisrael***

**1:00pm-2:30pm**

***Lunch***

**2:30pm-3:25pm**

***Understanding Program Evaluations From the Inside Out  
Effective and Impactful Evaluative Practices to Maximize  
Program Success Both Functionally and Administratively  
Presenter: John Hunt & A. Robinson, MEI Senior  
Consultants***

**3:30pm-4:25pm**

**Understanding My Program Objectives;**

*What do they really mean? How will I accomplish them?  
(The real plan of operation.) What happens if I don't meet,  
need to adjust, or need to reevaluate my objectives?*

**MEI Staff**

**4:30pm-5:00pm**

**Formula Round Table:** *An informal chat with colleagues and  
the MEI Staff. (Net Working)*

**Wednesday, November 2 – PBI Summit: Operating A Successful PBI Program**

**8:00am-9:00am**

**Registration (Hotel Lobby)**

**9:00am-9:30am**

**Welcome**

**9:30am-10:55am**

**Recruitment Specialist?** *Are you identifying and attending to  
Engaging the students that will help you meet your objectives.*

**11:00am-12:30pm**

**Retention Specialist?** *Implementing Serious support program for  
Graduating minority STEM students.*

**12:30pm-1:45pm**

**Lunch**

**1:50pm-3:15pm**

*(Staff)*

**The Social....(net) Work :** *Understanding the dual role of  
all persons involved in the education process of students  
from underrepresented populations.*

**Lisa S. Glenn MSW; Professor Limestone College**

**1:50pm-3:15pm**

*(Directors & Administrators)*

**Executive Management of Startup Projects:** *Laying the  
groundwork for successfully managing a program with  
REAL Institutional support and collaboration*

**Carrie Ben-Yisrael**

**3:30pm-5:00pm**

*(Staff)*

**Team Building Initiatives for Team members and their students**  
**Ryan Eller**

**3:30pm-5:00pm**  
*(Directors)*

**Creating a Super Staff:** *Understanding, evaluating, and meeting the training needs your staff.*

**5:00pm-5:30pm**

***PBI Mixer***

***Thursday, November 3 – PBI Summit***

**9:00am-9:15am**

***Welcome***

**9:15am-11:15am**

***Department of Education Update***  
*U.S. Department of Education PBI Program Specialists*  
*Bernadette Miles, Program Analyst*

**11:30am-12:30pm**

***Breaking Down the Updates***  
*John Hunt MEI Senior Consultant*

**12:30pm-2:00pm**

***Lunch***

**2:00pm-4:00pm**

**Microsoft Field Experience**

**4:00pm**

**Enjoy ATL**

***Friday, November 4 – PBI Summit***

**9:00am-9:15am**

***Opening***

**9:15am-10:40pm**

***Data! Data! Data!:*** *Understanding the necessary data to collect and how to go about doing it.*  
***Carrie Ben-Yisrael***

**10:50am-12:00pm**

***You asked for it now spend it!:*** *Understanding the importance of spending down your budget, it's ties to program objectives, and the ramifications for not doing so.*  
***MEI Staff***

**12:00am-12:30pm**

***Wrap Up & Evaluations***

***SAFE TRAVELS HOME AND THANK YOU FOR ATTENDING***